



MODE OF PROCUREMENT: NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT	RFQ No. :	2021-	03-042
Name of Procuring Entity: DILG R1	Date:	3-8-22	
Office/End User:			
Company Name (TO BE			
Address (TO BE FILLED OUT BY SUPPLIER)			

***PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)**

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

TERMS AND CONDITIONS:

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| <ol style="list-style-type: none"> Bidders shall provide correct and accurate information required in this form. Bidders may quote for any or all items. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein. | <ol style="list-style-type: none"> Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s). The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it. |
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APPROVED BUDGET FOR THE CONTRACT (ABC):

Php 100,000.00

[Signature]
PEDRO D. GONZALES
 BAC Chairperson

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT FROM SUPPLIER
1	Meals and Snacks (Breakfast, Lunch, Dinner, AM&PM Snacks) (25 pax @1000 x 4 days)	25 pax/ day	pax	100,000.00	
	Bidders shall submit their quotation together with all the required documents on or before <u>March 15, 2022 @ 10:00am</u> to the BAC Secretariat. The BAC shall not accept quotations after the deadline. REQUIRED DOCUMENTS: Submission of Bid / Offer 1. Valid Business/Mayor's Permit; 2. Latest Income/Business Tax Return/Tax Clearance Certificate 3. Menu (for procurement of meals and snacks) 4. Philgeps Registration Number Prior to Issuance of Notice of Award (NOA) 5. Ominus Sworn Statement 6. Special Power of Attorney (SPA) - if authorized representative or Secretary's Certificate Non-submission of the above-stated requirements shall automatically disqualify the bid/offer PURPOSE: Support to Opcen: Training Course on Public Service Continuity Planning (PSCP) DATE OF ACTIVITY: March 28-31, 2022				
Warranty			Price Validity		

After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.